

IELTS General Training Reading Task Type 11 (Short-Answer Questions) – teacher's notes

Description

An introduction to short-answer questions through analysis of the task and how to answer it, and raising awareness of common mistakes.

Time required: 40 minutes

Additional materials required:

- none

Aims:

- to introduce short-answer questions
- to practise a pre-reading activity.
- to highlight the importance of reading instructions.

Procedure

1. Hand out the sample task. Ask students to look at the titles and skim read the first sentence of each paragraph.
2. Ask the following questions:
 - what is the text about? (jars of food)
 - who wrote the text? (the food company)
 - who is the text aimed at? (the public)
 - where might you see this text? (in a shop)
3. Refer to the questions. Check students have understood the instructions by asking:
 - what is the maximum number of words that you can use in your answer? (3)
 - can you answer in just one word? (yes)
 - can you use a number instead of words in your answer? (yes)
 - do you think that the words have to be spelt correctly? (yes; be careful when you copy from the text)

Point out that the instructions vary so they must always read them carefully. Variations are typically with the number of words allowed.
4. Ask students to find the question word in each question and underline it. Compare with a partner.

5. Tell students to choose other key words in each question and underline them, then compare with a partner.
6. Hold a whole-class check of steps 4 and 5.
7. Students scan the text, looking for the answers to the questions, scanning for the key word and keeping the question word in mind so they identify the correct piece of information.
8. Hand out the worksheet. Students complete it individually.
9. Whole class check of answers and discussion. Refer students back to the text and questions where appropriate. N.B. All the answers are incorrect due to typical student errors.
10. Elicit from the class the stages they have just practised to answer short-answer questions.

IELTS General Training Reading Task Type 11 (Short-Answer Questions) – Answer Keys

Key to Procedure step 4

- 4 What has been found in some Fancy Foods products?
- 5 Where can you find the batch number on the jars?
- 6 How much will you receive for an opened jar of contaminated Chicken Curry?
- 7 If you have eaten Chicken Curry from a jar with one of the batch numbers listed, whom should you contact?
- 8 What is the maximum reward Fancy Foods is offering for information about who contaminated their product?

Key to Classroom Activity

4. spelling of pieces
5. too many words
6. no currency given
7. wrong part of text
8. too many words – use numbers instead

Key to Sample Task

4. (pieces of) metal
5. (on) the bottom
6. \$5
7. (the) Retailing Manager
8. \$50,000

IELTS General Training Reading Task Type 11 (Short-Answer Questions) – Student's Worksheet

What is wrong with these answers for task type 3?

9. peices of metal
10. on the bottom of each jar
11. 5
12. Customer Relations Manager
13. ten thousand to fifty thousand

IELTS General Training Reading Task Type 11 (Short-Answer Questions) – Sample Task

Questions 4-8

Answer the questions below.

Choose **NO MORE THAN THREE WORDS AND/OR A NUMBER** from the text for each answer.

Write your answers in boxes 4-8 on your answer sheet.

- 4 What has been found in some Fancy Foods products?
- 5 Where can you find the batch number on the jars?
- 6 How much will you receive for an opened jar of contaminated Chicken Curry?
- 7 If you have eaten Chicken Curry from a jar with one of the batch numbers listed, whom should you contact?
- 8 What is the maximum reward Fancy Foods is offering for information about who contaminated their product?

IMPORTANT NOTICE: PRODUCT RETURN

Fancy Foods wishes to inform the public that pieces of metal have been found in some jars of Fancy Foods Chicken Curry (Spicy). The batches of the jars involved have numbers from J6617 to J6624. The batch number is printed on the bottom of each jar.

If you have any jars with these batch numbers, please return them (preferably unopened) to the supermarket where you purchased them. You can also return them to the factory (Fancy Foods Retailers, Blacktown). Fancy Foods will pay \$10 for each jar returned unopened and \$5 for each jar already opened.

No payment will be made for empty jars, which do not need to be returned. However, the Retailing Manager will be interested to hear from people who have consumed chicken curry from any of the above batch numbers. In particular, it will be helpful if they can give information about the place of purchase of the product.

Jars of Fancy Foods Chicken Curry (Coconut) and Fancy Foods Chicken Curry (Mango) have not been affected and do not need to be returned.

REWARD

Fancy Foods will pay a reward of \$10,000 to \$50,000 for information which leads to the conviction of any person found guilty of placing metal pieces in its products. If you have such information, please contact the Customer Relations Manager, Fancy Foods Retailers, Blacktown.