**Student’s Worksheet 1**

**Complete the statements below about what makes a good leader.**

1. A leader \_\_\_\_\_\_\_ to have passion for what they do.
2. Good leaders \_\_\_\_\_\_\_ always clear about how to achieve their goals.
3. \_\_\_\_\_\_\_ able to make unpopular or difficult decisions makes a strong leader.
4. Effective leaders \_\_\_\_\_\_\_\_\_\_ not often change their mind once a decision has been made.
5. People who are willing to admit when they are wrong are \_\_\_\_\_\_\_\_ likely to become leaders.
6. Leaders should be able to inspire others to follow \_\_\_\_\_\_\_.

**Student’s Worksheet 2**

**Look at the short text below about other qualities of a good leader. In each sentence, there is one word that is incorrect. Read the text and decide**

* **which word is incorrect.**
* **what the correct word should be.**
* **what type of word is being tested.**

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| --- |
| Good business leaders need to set the good example. Their staff need to see how to act, not just being told. Enthusiasm and confidence are just than important. People don’t want to be led by him who seems to lack motivation. It is also important to remember that leaders are still part in a team. The best leaders are the ones which are not afraid of sharing responsibility with their staff. |

**Student’s Worksheet 3**

**This is a sample task from the Linguaskill Business Reading test.**

**For each gap, write the word that is missing.**

**Tomorrow’s leaders**

What are large companies looking for in their future leaders? One CEO recently said that his company was interested in people’s experience. For younger people that means what they did in their work placements when they were students. However, in addition

**1**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ that, he said that social awareness and communication skills were key qualities. Without both of **2** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ very important qualities, people will find it hard to become leaders in most companies nowadays.

He pointed out that tomorrow’s leaders will have to be able to see the bigger picture. ‘We believe in running our business for everyone involved in it. That means

**3** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ only our shareholders, but also our customers, our employees and ultimately, society.’

‘What’s interesting about the next generation of leaders is the communication channels they’re using and how they keep in contact with **4** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ other. This is the smartest generation ever seen and they understand a lot more about the world

**5** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ the previous generation did at their age.’