



This worksheet is based on Part 1 of the BEC Preliminary Speaking test.

■ **Task One**

1. Working in a group, discuss the following question, and note down your answers.

- Why is it important for business people to relax in their free time?

- Why do some companies arrange social meetings with clients?



2. Now read the questions below. Watch the DVD and listen to So and Manuela discuss their free time. How do they answer the questions? Write their answers in the table.

	So	Manuela
<i>What do you enjoy doing when you're not working or studying?</i>		
<i>Do you think it's important for business people to relax in their free time? Why?/Why not?</i>		
<i>Should companies provide facilities such as sports clubs for their staff? Why?/Why not?</i>		
<i>Do you think there are advantages in meeting clients socially? Why?/Why not?</i>		

■ **Task Two: focus on grammar**

If So's company gave the employees a sports centre, he would not be very happy.

If you were the president of a large company, what facilities would you provide and why? Ask your partner, and write your ideas in the box below.

Use the example to help you.

<i>If I were the president of a large company, I would give my employees ...</i>	<i>because ...</i>
a swimming pool	it would help them to relax.
_____	_____
_____	_____
_____	_____